

**Two-day workshop on
“Communication techniques and
usage of English language.”**

DATE: 26/09/2021

Event

Coordinator(s)

Prof. Saniya Gonsalves

Time & Place:

18th and 25th September

10:00-12:00 & 2:30-4:30

Zoom

Department:

**Applied Sciences and
Humanities**

No of participant: 30

The department of Applied Sciences and Humanities organized a two-day workshop on “Communication techniques and the usage of English language” on 18th and 25th September 2021 for the administrative and non-teaching staff of XIE. The workshop began with an inaugural program on 18th September; which was graced by Fr. Dr. John Rose SJ, Director; Dr. Y.D. Venkatesh, Principal; Dr. Madhavi Parimi, Convener of the workshop and HoD of AS&H; and Fr. Learoy Rodrigues, the incharge of Novitiates at Vinalaya, Andheri. The Chief guest, Fr. Learoy Rodrigues motivated the participants on the joy and exuberance of learning and mastering a language. Fr. John Rose and Dr. Y.D. Venkatesh also guided the participants and reemphasized on XIE’s efforts for the continuous learning and improvement of its staff members.

The workshop was conducted by Prof. Saniya Gonsalves from the department Applied Sciences and Humanities. She conducted an interactive workshop that focused on improving the English proficiency skills of the participants. The participants were guided with the knowledge of functional grammar; that would enable them to frame their own correct sentences. Nuances and rules of email and letter writing were also shared in one of the sessions. Further, the participants were encouraged to prepare a short speech presentation on “What do I like about my work/XIE” which provided them an opportunity to apply the rules of functional grammar as well as hone their speaking skills. Insights on conversational English; commonly made errors to avoid were also shared with the participants. An assessment quiz was conducted towards the end of the workshop and certificates were given to the participants who fulfilled all the qualifying criteria of the workshop.

Feedback:

- The content was relevant and helpful
- Very informative and useful
- Learnt to write formally and rules of grammar
- Learnt ways to improve written and spoken communication.

SD/-

Ms Saniya Gonsalves
Asst Prof, AS&H

SD/-

Dr Madhavi Parimi
HoD, AS&H

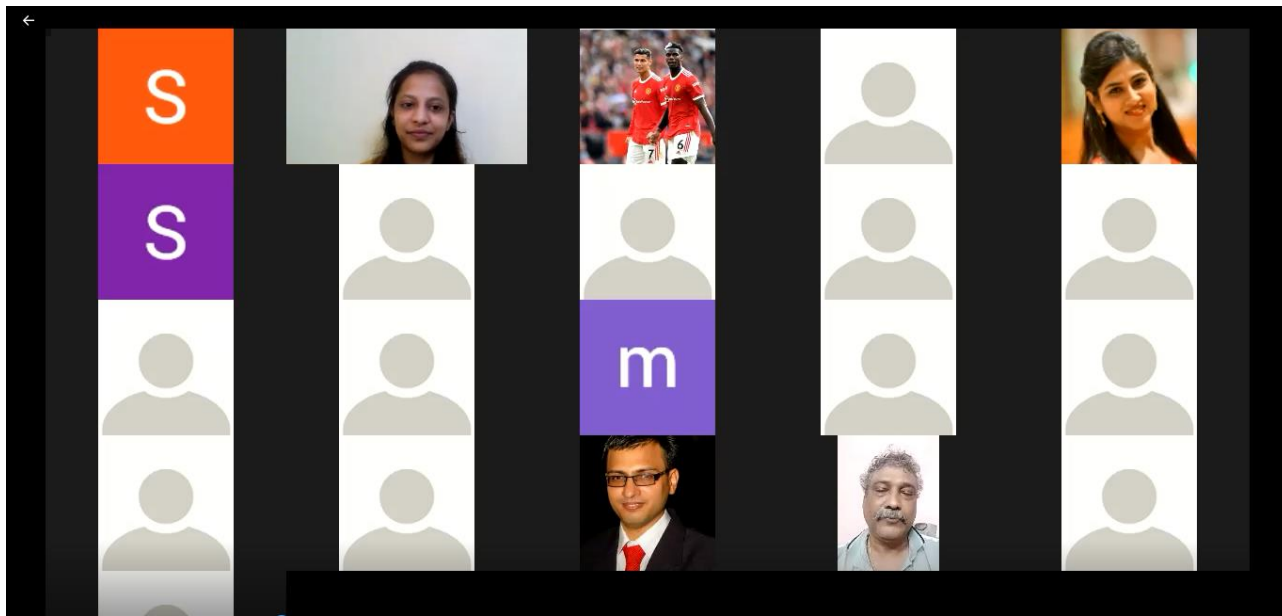
Images



XAVIER INSTITUTE OF ENGINEERING
(A SISTER INSTITUTE OF ST. XAVIER'S COLLEGE, FORT, MUMBAI)

Welcomes you all
For the Workshop on
"Communication techniques and
usage of English language"
18th and 25th September 2021

This slide features a dark blue background with white and yellow text. It includes decorative yellow stars and colorful wavy lines at the bottom. On the right side, there are three small video thumbnails showing participants.



A grid of video thumbnails from a Zoom meeting. The grid consists of 5 columns and 4 rows. The first column contains four thumbnails with the letter 'S' on an orange, purple, and white background, and a grey person icon. The second column contains a woman's video, a grey person icon, another grey person icon, and a third grey person icon. The third column contains a soccer player image, a grey person icon, a purple thumbnail with the letter 'm', a man's video, and a grey person icon. The fourth column contains a grey person icon, another grey person icon, a third grey person icon, and a man's video. The fifth column contains a woman's video, a grey person icon, another grey person icon, and a third grey person icon.

Course objectives

1. Conversational English- Introduction, Greetings, Requests, Permissions
2. Functional knowledge of grammar and vocabulary
3. Speaking skills
4. Letter/ Email drafting.

